

# शासकीय मुद्रण तंत्र संस्था, मुंबई

सर ज जी कला महाविद्यालय परिसर , डॉ. डी. एन. रोड, मुंबई-४००००१

दूरध्वनी क्रमांक - 022- 22621474, www.gipt.ac.in , office.giptmumbai@dtmaharashtra.gov.in

GSTIN - 27AAALG1117G1DU

Price: Rs. 500/-

GIPT/ Electrical Dept./ Written off Items / Disposal /2022-23/ 212

Date:- 15/04/2023

## Quotation Enquiry Letter

M/S

Subject: Requesting quotations for purchase of written off old electrical items

Dear Sir/Madam,

You are requested to submit sealed quotation for purchase of written off electrical items as listed in attached annexure. The items listed in annexure are available for physical inspection 'on as is where is basis' before submitting quotation. You are required to submit pay order of Rs. 5000/- drawn in favour of "Principal, Government Institute of Printing Technology Mumbai" for security deposit along with duly filled and sealed quotation.

Quotation form price of Rs. 500/- is to be paid by pay order drawn in favour of "Principal, Government Institute of Printing Technology Mumbai"

The sealed envelope consisting technical and commercial envelopes must be submitted /dropped in sealed quotation box till 2:00 p.m. on or before before April 21, 2023.

The terms and Conditions are given below.

1. The firm can submit only one quotation.
2. The firm must submit quotation on original letterhead only.
3. The firm must sign and stamp the quotation.
4. Envelope must be written "Quotations for purchase of written off old electrical items".
5. Technical Envelope shall include
  - a) Photocopy of PAN card.
  - b) Photocopy of GST registration.
  - c) Previous orders of purchase of disposed electrical, electronics, computers, IT related hardware and machinery etc. not before April 2021.
  - d) A pay order of Rs. 5000/- drawn in favour of "Principal, Government Institute of Printing Technology Mumbai" for security deposit
6. Commercial Envelope shall include
  - a) Consolidated/Lumpsum rate in Rs. for disposable items. Applicable GST shall be paid by purchaser against the purchase of disposable items.
7. Eligible purchaser shall collect the written off electrical items only after payment of eligible amount in the form of pay order and the items shall be collected within 8 days from the date of award of order.
8. The undersigned reserves the right to accept or reject any quotation or cancel this disposal process without assigning any reason thereof.
9. The sealed quotations will be opened at 12:30 p.m. On April 24, 2023.

(M.S. Deshpande)  
Principal  
Principal

Copy to: -

Programmer GIPT Mumbai: for Display on websites of Joint Director Technical Education, Regional Office Mumbai and GIPT Mumbai.

Notice board, Establishment